



The more you know, the more you dare®



Application Form

HEC Executive Education

Executive MBA Program

CANDIDATE DETAILS	Mr.	Mrs.	Ms.
SURNAME			
FIRST NAME			
COMPANY			
PREFERRED EMAIL			
CONTACT TELEPHONE NUMBER**			

* Please note that if you would like to apply to more than one program, you must submit a separate application for each.

** Including international dialing code

BOX RESERVED FOR ADMISSIONS STAFF USE:

HEC ID:	YES / NO:
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ADMISSIONS REQUIREMENTS AND PROCESS

The **HEC Paris Executive MBA in China (Beijing)** is open to senior-level executives who have at least 8 years of professional management experience and who hold at least a Bachelors degree*. Applicants are selected based on their professional background as well as their ability to contribute to other participants' growth and learning experience.

Participants who successfully complete the course of study earn an **Executive Masters of Business Administration (EMBA) degree from HEC Paris**. Satisfactory attendance, active class participation and submission of written work for evaluation are compulsory to receive this degree.

1. Preliminary interview

Applicants must have a personal preliminary interview with a member of the admissions team to ensure that their professional goals are consistent with the program content and objectives. At this stage, the applicants submit their curriculum vitae (resume) and explain their motivation. Following the preliminary interview, the admissions team will either encourage the applicants to apply or suggest that they postpone or consider a different program.

2. Application form

Applicants must submit a completed application to their local admissions office (please see next page).

3. Selection interview

Once the application form has been completed, received and reviewed, the applicant is invited to meet with a selection committee composed of representatives of HEC Paris Executive Education or partner institutions, alumni, professionals and/or faculty. It is at this time that the internal HEC Paris management test will be given (see below). This interview serves to evaluate the applicant's:

- professional experience
- international exposure
- personal skills
- motivation and career goals

The selection committee's opinion --favorable, reserved, or unfavorable-- is then submitted with the candidate's application to the Admissions Jury.

4. Management test**

Applicants are requested to take a management test. The internal management test involves preparing a case-study with a view to making a 10-15 minute oral presentation to the selection committee followed by a 10-15 minute discussion.

5. Final admission decision

All applications are presented to the Final Admissions Jury for a final review and decision. The Final Admissions Jury meets several times during the year (please see your program advisor for the schedule). The applicant is informed in writing of the Final Admissions Jury's decision within 8 days following the meeting.

** In exceptional circumstances, candidates not meeting the above criteria may be considered for admission.*

*** A GMAT score may replace the management test if it has been taken within the last 3 years and meets HEC standards.*

HOW TO APPLY

APPLICATION

1. Print the application file and fill in the application form (Sections: I-XI).

RECOMMENDATIONS

2. Print two copies of the recommendation letter (Section VIII). You are required to submit two recommendation letters from individuals well acquainted with you in a professional context. They should complete the forms and mail them back to you or admission office in signed and sealed envelopes to ensure confidentiality.

FINANCING

3. Print the payment form (Section X), complete it and have it signed by the person in your company responsible for sponsoring you for the program. This document should be stamped with your company seal.

MAILING DOCUMENTS

4. Mail the following documents to your local Admissions Office (preferably by registered mail or express mail). You will be informed by e-mail within 8 days of the reception of your documents.

CHECK LIST

- The completed application form (Sections I –XI)
- Two signed and sealed recommendation letters (Section VIII) from relevant professional referees. Recommendation letters may also be submitted by e-mail, provided they are sent directly by the author/referee to your Program Advisor using their professional address to authenticate the sender.
- The completed company sponsorship form (Section XI).
- Copies of diplomas and transcripts: official academic transcripts are required from all post-secondary educational institutions and professional schools attended, as well as certified copies of your degrees. If transcripts are not available, please provide a record of courses, grades, and class of degree received. Transcripts may be sent directly to our admissions office by the institutions attended.
- Depending on the applicant, a GMAT score (standardized graduate admissions test for MBA applicants worldwide). **The GMAT is optional and can be replaced by a management test provided by HEC Paris Executive MBA** (see your program advisor for further details). Please indicate on the application form whether you will provide a GMAT score or take the internal HEC Paris management test. **(For the HEC Executive MBA in China, the internal management test is preferred.)**
- A resume / curriculum vitae in English
- An organizational chart of your company with your position highlighted
- 6 standard-sized passport photos (please write your name on the back of each photo)
- 6 business cards
- A photocopy of your passport with number and expiry date
- A copy of ID card
- The completed payment form (Section X).
- The application fee of RMB 1000

Admission offices:

Please contact your local admission office for any questions concerning your application.

The 4th Division of Training Center of SASAC
No.56, Andingmenwai Dajie, Dongcheng District
Beijing, PRC 100011

Contact: Shaoluan WANG, Mingming HUANG, Yanhui YAO
Tel: 86-10-64471687 (Shaoluan WANG) , 6447 1638 (Mingming HUANG, Yanhui YAO)
Fax : 86-10-6447 1671, 6447 1688
E-mail: hec_emba@126.com
Website: www.hec-emba.com.cn

HOW TO APPLY ONLINE

APPLICATION

1. Download and save the application file and fully fill in the application form (Sections: I-X).

RECOMMENDATIONS

2. Generate two unique recommendation links (Section VIII) and send them to individuals from your professional environment. They should complete the forms and submit them online. To ensure confidentiality, each of your recommenders will have to set up a password to access the online recommendation form.

FINANCING & COMPANY SPONSORSHIP

3. Print the payment form (Section X), complete it and have it signed by the person in your company responsible for sponsoring you for the program. This document should be stamped with the company's seal. (Please note that the company's signature is not necessary if self-financing.)

4. Print the company sponsorship form (Section XI), complete it and have it signed by HR director or your manager of your work place and stamped with your company seal to ensure that your company understands the objectives and goals of the program and agrees to provide the time away from work.

REQUIRED DOCUMENTS CHECKLIST: TO SUBMIT ONLINE

- The completed application form submitted online (Sections I – IX)
- Two recommendation letters submitted online by relevant professional referees. (Section VIII)
- A resume / curriculum vitae in English
- An organizational chart of your company with your position highlighted

REQUIRED DOCUMENTS CHECKLIST: TO SUBMIT ONLINE OR BY MAIL

- Copies of diplomas and transcripts: official academic transcripts are required from all post-secondary educational institutions and professional schools attended, as well as certified copies of your degrees. If transcripts are not available, please provide a record of courses, grades, and class of degree received. Transcripts may be sent directly to our admissions office by the institutions attended.
- Depending on the applicant, a GMAT score (standardized graduate admissions test for MBA applicants worldwide). **The GMAT is optional and can be replaced by a management test provided by HEC Paris Executive MBA** (see your program advisor for further details). Please indicate on the application form whether you will provide a GMAT score or take the internal HEC Paris management test. **(For the HEC Executive MBA in China, the internal management test is preferred.)**
- A standard-sized passport photo
- A business card
- A copy of your passport (identity cards not accepted) with number and expiration date
- A Copy of ID card

REQUIRED DOCUMENTS CHECKLIST: TO MAIL

Mail the following documents to your local Admissions Office (preferably by registered mail or express mail). You will be informed by e-mail within 8 days of the reception of these documents.

- The completed payment form (Section X).
- The completed company sponsorship form (Section XI).
- An application fee of RMB 1000 (please see an admissions officer for details of payment).

Admission offices:

Please contact your local admission office for any questions concerning your application.

The 4th Division of Training Center of SASAC
No.56, Andingmenwai Dajie, Dongcheng District
Beijing, PRC 100011

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E-mail: hec_emba@126.com
Website: www.hec-emba.com.cn

I. PERSONAL INFORMATION

Mr.	Mrs.	Ms.
Surname		First Name
Date of Birth		Nationality
City of Birth		Country of Birth
Number of Children	Single	Married
	Divorced	Other

Home Address

Street			
City	Postal Code	Country	Province (if applicable)
Home phone	Mobile Phone	Business Phone	
<i>(Please include the international dialing codes for all numbers)</i>			
Personal Email		<input type="checkbox"/> Preferred	
Professional Email		<input type="checkbox"/> Preferred	

Have you ever participated in an HEC Paris program? **YES** **NO**

Program name

Year

Have you ever applied to an HEC Paris program? **YES** **NO**

Program name

Year

Has your application ever been declined when applying to an HEC Paris program?* **YES** **NO**

Program name

Year

** Please note that if not admitted, an applicant may apply to an application a second time but not for the same year.*

II. EDUCATION

Please indicate your major fields of study:

<u>1st degree</u>		<u>2nd degree</u>	
SCIENCE	LAW	SCIENCE	LAW
<input type="checkbox"/> Medicine & Veterinary	<input type="checkbox"/> Law	<input type="checkbox"/> Medicine & Veterinary	<input type="checkbox"/> Law
<input type="checkbox"/> Biology	<input type="checkbox"/> Public Administration	<input type="checkbox"/> Biology	<input type="checkbox"/> Public Administration
<input type="checkbox"/> Physics	<input type="checkbox"/> Political Sciences	<input type="checkbox"/> Physics	<input type="checkbox"/> Political Sciences
<input type="checkbox"/> Chemistry		<input type="checkbox"/> Chemistry	
<input type="checkbox"/> Computer Sciences		<input type="checkbox"/> Computer Sciences	
<input type="checkbox"/> Engineering		<input type="checkbox"/> Engineering	
ECONOMICS & BUSINESS	SOCIAL SCIENCE AND ART	ECONOMICS & BUSINESS	SOCIAL SCIENCE AND ART
<input type="checkbox"/> Economics	<input type="checkbox"/> Classics	<input type="checkbox"/> Economics	<input type="checkbox"/> Classics
<input type="checkbox"/> Business	<input type="checkbox"/> Modern languages	<input type="checkbox"/> Business	<input type="checkbox"/> Modern languages
<input type="checkbox"/> Accounting	<input type="checkbox"/> Human science	<input type="checkbox"/> Accounting	<input type="checkbox"/> Human Sciences
<input type="checkbox"/> Marketing	<input type="checkbox"/> Philosophy	<input type="checkbox"/> Marketing	<input type="checkbox"/> Philosophy
<input type="checkbox"/> Communication	<input type="checkbox"/> Psychology	<input type="checkbox"/> Communication	<input type="checkbox"/> Psychology
<input type="checkbox"/> Management	<input type="checkbox"/> History	<input type="checkbox"/> Management	<input type="checkbox"/> History
<input type="checkbox"/> Human Resources	<input type="checkbox"/> Geography	<input type="checkbox"/> Human Resources	<input type="checkbox"/> Geography
	<input type="checkbox"/> Architecture	<input type="checkbox"/> Other _____	<input type="checkbox"/> Architecture
	<input type="checkbox"/> Arts/Design		<input type="checkbox"/> Arts/Design
	<input type="checkbox"/> Other _____		<input type="checkbox"/> Other _____

Please list each college and university attended and all degrees awarded, starting with the most recent.

INSTITUTION AND COUNTRY	DEGREE EARNED	YEARS of STUDY	FROM	TO	SUBJECT	LANGUAGE of INSTRUCTION
			MONTH & YEAR			

Please list any non-degree courses or training programs.

TRAINING PROGRAMS	SUBJECT	FROM	TO	PROVIDER	LOCATION
		MONTH & YEAR			

III. LANGUAGES AND MANAGEMENT TEST

What is your native language?

Which language do you use most at work?

Please indicate your proficiency for each of your languages:

	BASIC	LOWER INTERMEDIATE	INTERMEDIATE	UPPER INTERMEDIATE	FLUENT
ENGLISH					
OTHER					
OTHER					
OTHER					
OTHER					

ENGLISH TEST*

Please select the appropriate test and indicate your score.

TOEIC TOEFL IELTS Score: Date taken / to be taken:

- English is my native language
- I have earned a diploma in which the instruction was in English
- I am applying to the Executive MBA in China**

MANAGEMENT TEST*

- I would like to take an HEC Paris management test instead of the GMAT
- I have taken the GMAT

GMAT Total Score: Quant. %: Verbal %: Date taken/to be taken:

*Please note that in order to be admitted to an HEC degree program, you are required to show valid test score results, obtained within the last 3 years and that reach HEC's standards. If you have taken a different test over the last 3 years, please contact your local HEC program advisor.

** If you apply executive MBA in China, you are not required to submit your English test score.

IV. PROFESSIONAL EXPERIENCE

Are you currently employed?

Yes

No

Please indicate if your current/most recent position was:

Full-time

Part-time

Please indicate the length of your professional experience to date in years: _____ of which years in a management level position _____

COMPANY / ORGANIZATION	
COUNTRY	
ADDRESS	
CITY	POSTAL CODE
BUSINESS PHONE <i>(including international dialing code)</i>	BUSINESS FAX <i>(including international dialing code)</i>
PROFESSIONAL EMAIL	
SUBSIDIARY OF (and country if applicable)	
SECTOR OF ACTIVITY <input type="checkbox"/> Agriculture, Forestry and Fishing <input type="checkbox"/> Building and Construction <input type="checkbox"/> Finance, Insurance and Real Estate <input type="checkbox"/> IT/Software Development <input type="checkbox"/> Manufacturing: <ul style="list-style-type: none"> <input type="checkbox"/> Food and Beverage <input type="checkbox"/> Textile <input type="checkbox"/> Lumber and wood products <input type="checkbox"/> Pharmaceuticals <input type="checkbox"/> Industrial Machinery equipment <input type="checkbox"/> Motor Vehicles <input type="checkbox"/> Aeronautics/Aircraft <input type="checkbox"/> Metal products <input type="checkbox"/> Electronics Electrical equipment <input type="checkbox"/> Chemical products (not pharmaceutical) 	<input type="checkbox"/> Mining (Oil, Minerals or Coal) <input type="checkbox"/> Public Services <input type="checkbox"/> Service Industry <ul style="list-style-type: none"> <input type="checkbox"/> Hotel and Restaurant <input type="checkbox"/> Social/Health/Education <input type="checkbox"/> Telecom/Media /Advertising <input type="checkbox"/> Transportation Services <input type="checkbox"/> If other, please indicate _____
NUMBER OF EMPLOYEES WORLDWIDE	ANNUAL SALES
COMPANY URL (ex. www)	

Please describe in chronological order, the various positions you have held within this company indicating briefly your role, responsibilities and performance.

POSITION	FROM	TO	DESCRIPTION OF RESPONSIBILITIES
	MONTH & YEAR		

Please provide a brief and chronological list of successive full-time positions held during your career, including the reasons for leaving the company.

COMPANY	COUNTRY	POSITION	FROM	TO	REASON FOR LEAVING
			MONTH & YEAR		

You may wish to provide additional information in the space below.

V. SELF-ASSESSMENT FORM

Please evaluate your skills & knowledge in the following business areas by matching the number which corresponds to your opinion of your experience (1 = expert ...4 = no experience).

SALES / MARKETING

SALES	1	2	3	4
MARKETING MANAGEMENT	1	2	3	4
MANAGING A SALES TEAM	1	2	3	4
MANAGING A DISTRIBUTION NETWORK	1	2	3	4
MARKETING B TO C	1	2	3	4
MARKETING B TO B	1	2	3	4
MARKETING OF SERVICES	1	2	3	4
MANAGEMENT EXPERIENCE IN SALES /MARKETING	1	2	3	4

HUMAN AND INDUSTRIAL RELATIONS

LABOUR LAW	1	2	3	4
HUMAN RESOURCES MANAGEMENT	1	2	3	4
SKILL MANAGEMENT (TRAINING, ETC.)	1	2	3	4
TRADE UNION/LABOR RELATIONS	1	2	3	4
MANAGEMENT EXPERIENCE IN HUMAN AND INDUSTRIAL RELATIONS	1	2	3	4

OPERATIONS

SOURCING	1	2	3	4
RESEARCH & DEVELOPMENT	1	2	3	4
SUPPLY CHAIN MANAGEMENT	1	2	3	4
QUALITY MANAGEMENT	1	2	3	4
INFORMATION SYSTEMS	1	2	3	4
MANAGEMENT EXPERIENCE IN OPERATIONS	1	2	3	4

FINANCE / MANAGEMENT CONTROL

GENERAL/COST ACCOUNTING	1	2	3	4
CASH-FLOW MANAGEMENT	1	2	3	4
CONTROL	1	2	3	4
FINANCIAL ANALYSIS	1	2	3	4
INVESTMENT DECISION-MAKING	1	2	3	4
CORPORATE FINANCING	1	2	3	4
MANAGEMENT EXPERIENCE IN FINANCE/MANAGEMENT CONTROL	1	2	3	4

LAW

BUSINESS LAW	1	2	3	4
COMMERCIAL CONTRACTS	1	2	3	4
TAXATION	1	2	3	4

MANAGEMENT

STRATEGIC ANALYSIS	1	2	3	4
GENERAL MANAGEMENT	1	2	3	4
ORGANISATION	1	2	3	4
MERGERS/ACQUISITIONS/ALLIANCES	1	2	3	4
ENTREPRENEURSHIP	1	2	3	4
PROJECT MANAGEMENT	1	2	3	4

INTERNATIONAL

MULTICULTURAL MANAGEMENT	1	2	3	4
ALLIANCES AND PARTNERSHIPS	1	2	3	4
NEGOTIATION	1	2	3	4
START-UP OF A SUBSIDIARY	1	2	3	4
INTERNATIONAL FINANCIAL ENGINEERING	1	2	3	4

OTHER SPECIFIC EXPERIENCES

(E.G. COMMUNICATIONS, LOBBYING, JUDICIAL SETTLEMENTS) PLEASE SPECIFY

	1	2	3	4
	1	2	3	4
	1	2	3	4
	1	2	3	4

VI. INTERNATIONAL EXPOSURE AND EXTRA-PROFESSIONAL ACTIVITIES

Please describe any significant international exposure you have had (long / short-term residence including childhood, professional assignments, etc.) excluding vacations.

DESCRIPTION	FROM	TO
	MONTH & YEAR	

Please describe extra-professional and / or activities in which you are / have been involved (associations, sports, arts, politics, etc.).

You may also wish to include publications and awards if relevant.

DESCRIPTION	FROM	TO
	MONTH & YEAR	

VII. ESSAYS

Please answer each question below as completely and candidly as possible.

QUESTION 1

Why are you applying for this Executive program? How will it contribute to the achievement of your objectives? (300 words maximum)

QUESTION 2

What professional achievement are you most proud of? Please be as specific as you can. (250 words maximum)

QUESTION 3

Please describe a situation where you failed to reach a professional objective or goal, and what you learned from this experience. (250 words maximum)

QUESTION 4

How do you think you are perceived by colleagues? In the form of 3 strengths, and 3 areas for improvement. (250 words maximum)

QUESTION 5

How would you define leadership? (250 words maximum)

QUESTION 6

Participating in a HEC program involves working with a diverse group of individuals (nationalities, industries, job functions, etc). What will you contribute to such a group? (250 words maximum)

VIII. RECOMMENDATION FORM

Please have 2 professional referees fill out this form. Please have your referee seal this in an envelope and sign it on the back.

Dear Sir/Madam,

The applicant named below is applying to the HEC Paris Executive MBA Program in China (Beijing), held under the auspices of the SASAC Training Center. The main objective of this intensive and intellectually rigorous business program is to reinforce the technical expertise and leadership skills of senior managers.

Participants having successfully completed this program will be awarded an Executive Masters of Business Administration (EMBA) degree from HEC Paris.

Admission is based on intellectual, professional and leadership talents as revealed through an evaluation of each candidate's application. Our objective is to create and

develop excellent standards through a rigorous selection process, ensuring academic, personal and professional excellence. Your evaluation is important in the admission review process since it provides a valuable assessment of several selection criteria which you have had an opportunity to observe.

We greatly appreciate your cooperation in completing the attached form. Please place the completed form in a sealed envelope, remembering to write your signature across the seal to ensure confidentiality, and send it back to the candidate.

Sincerely,

HEC Paris Executive Education Admissions Office

Applicant Information:

Surname	First Name
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Referee Information:

Surname	First Name	
Position/Title		
Company		
Professional Address		
Country	City	Postal Code
Telephone (including international dialing code)	Fax	Email
Referee's Signature:	Date	

1. How long and under what circumstances have you known the applicant?
2. What do you consider to be his/her most outstanding talents or characteristics?
3. What do you consider to be his/her major weaknesses or areas which need improvement?
4. Please evaluate the candidate on the following criteria:

	EXCELLENT	VERY GOOD	AVERAGE	BELOW AVERAGE
Analytical Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Competence in his/her field	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teamwork abilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual curiosity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-reflective capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to adapt to new situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Please indicate your overall recommendation for this candidate:

<input type="checkbox"/> Highly recommended	<input type="checkbox"/> Recommended	<input type="checkbox"/> Recommended but with some reservations	<input type="checkbox"/> Not recommended
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Thank you again for your cooperation

IX. STATEMENTS AND REQUIRED SIGNATURES

THE FOLLOWING STATEMENTS SHOULD BE READ CAREFULLY AND SIGNED TO INDICATE YOUR UNDERSTANDING AND AGREEMENT.

STATEMENT OF INTEGRITY

I confirm that the information I have provided in this application is accurate and truthful. I authorize HEC Paris to verify my academic credentials, employment history, and contact my referees while considering my application.

STATEMENT OF APPLICATION INTEGRITY

I hereby certify that I have provided accurate information in this application. I authorize all persons or entities to provide any relevant information in their possession to HEC Paris or its agent(s) for use in considering me for admission or verifying my credentials for admission, and I expressly waive any required notice to me. I understand and agree that any misrepresentation or omission of facts in my application will justify the denial of admission, the cancellation of admission or expulsion. This application is my own honest statement to the HEC Paris Admissions Committee.

STATEMENT OF ETHICAL INTEGRITY

HEC Paris participants, faculty and administrators are committed to maintaining high standards of academic integrity and ethical conduct. By signing this statement I agree to conform to these standards and in doing so I will support the trust and cooperation inherent in the HEC Paris program.

STATEMENT OF PARTICIPANT FINANCIAL RESPONSIBILITY

I hereby agree to assume full responsibility for any and all portions of the program fee or other expenses for which my Company/Organization is not obligated. I understand that the program fee and/or the first payment is due before the start of the program.

Signature

Date

Further Information:

How did you find out about this Executive MBA program?

- Human Resources Department of your company
- Website
- Emailing
- Mailing

- HEC Paris Executive MBA participant/graduate, please specify name: _____
- Participant/graduate of other HEC Paris programs, please specify name: _____
- Advertising, please indicate which newspaper or magazine: _____
- Conference or international fair, please specify location: _____

Have you applied or considered applying to other Executive MBA programs? **Yes** **No**

If so, please specify which one(s):

SPECIAL NOTE ON DATA PROTECTION

Any information you provide is held in strict confidence. This information will form the basis of records of registered participants for degrees and as well as statistical purposes (in the form of statistical tables only).

X. PAYMENT FORM

Please print, complete and mail this page to the admissions office with any other annex documents.

Please enter the exact amount paid by:

	Company	Candidate	Other Organizations
Educational costs			
Meals and overseas seminars			

Exemption from VAT (Art 262 1° of French General Tax Code)

For Company, please enter the billing address: _____

Company Name

Person responsible for the application

Address

City

Postcode

Country

Email

Telephone

(including international dialing code)

For Organisations, please enter: _____

Organisation Name

Person responsible for the application

Address

City

Postcode

Country

Email

Telephone

(including international dialing code)

Candidate's signature: _____

Company stamp and signature* _____

Name of the signatory

Position of the signatory

Stamp & Signature

**Compulsory if the company is paying any part of the costs.*

XI. COMPANY SPONSORSHIP FORM

The applicant named below is applying to the HEC Paris Executive MBA Program in China held under the auspices of the SASAC training Center. The main objective of this intensive and intellectually rigorous business program is to reinforce the technical expertise and leadership skills of senior managers. The focus is on market-oriented themes including strategy, risk management, corporate finance, mergers and acquisitions, human resource management. The approach is multidisciplinary and multifunctional, linking theory to practical situations.

Participants will be required to attend all 52 days of classes during the program, approximately 4 days per month (most often Thursday, Friday, Saturday, Sunday but this may vary) and to carry out both individual and group assignments between modules. Participants having successfully completed this program will be awarded an HEC Paris Executive Masters of Business Administration (EMBA) degree. In addition, an International Study Trip to Paris is a required component of the HEC Paris EMBA degree program.

Participant's last and first name		
Company name		
Address		
Country		
Telephone	Fax	Company URL (ex. www)

Please give the name and position of the person responsible for authorizing the time commitment of the participant for the program.

Last and first name	Job title	
Company (if different)		
Address (if different)		
Telephone	Fax	Email

Our company _____ understands the objectives and goals of the program and agrees to provide the time away from work as described above.

Date:

Signature and company Stamp: _____